

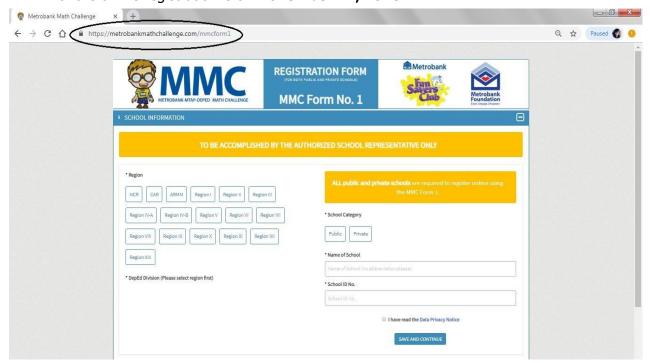
INSTRUCTIONS FOR THE ONLINE REGISTRAION MMC FORM 1



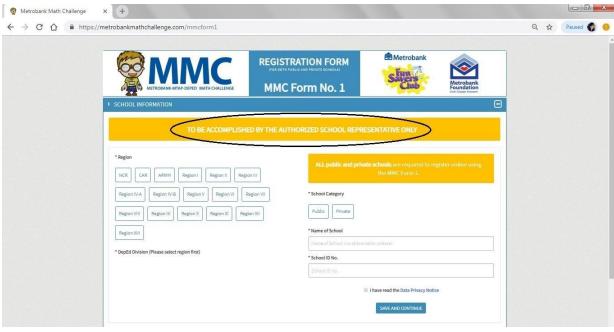


For ALL Public and Private Schools MMC Document No. 4

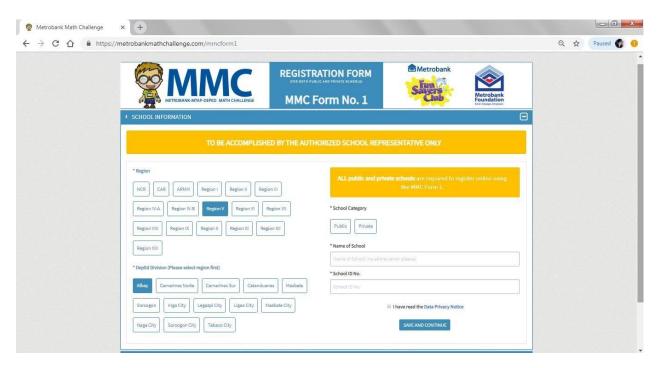
1. All public and private schools must register online via the MMC Form No. 1 Online Registration using this web address (http://metrobankmathchallenge.com). The deadline of the online registration is on **November 17, 2018**.



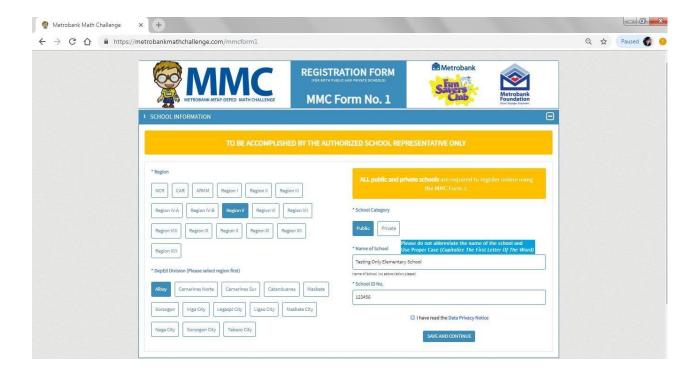
2. After typing the web address, it will be directed to the MMC Form No. 1. **Only authorized School Math Coordinator/ Teacher Representative** can accomplish and submit the online registration. Unauthorized submission of the online form may result in the rejection of the online registration.



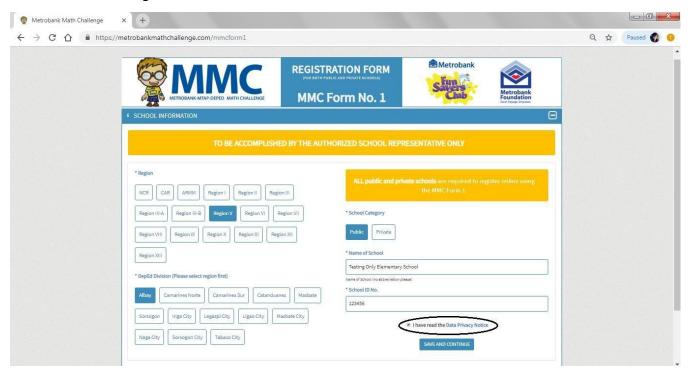
3. Start answering the form by selecting 'Region'. Then, select corresponding 'Division'. The choices for the 'Division' changes according to the 'Region' selected.



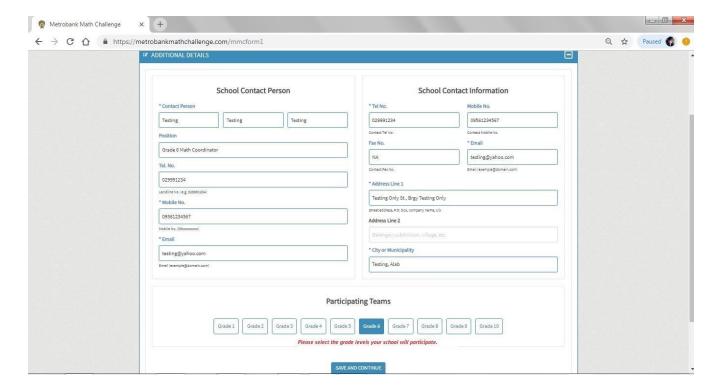
 After selecting a 'Division', select the school category and fill up the Name of the School and School ID Number. Please do not abbreviate the name of the school and use Proper Case (not UPPER CASE).



5. Kindly read the Data Privacy Notice and tick the box if you agree before saving and continuing to the next section.



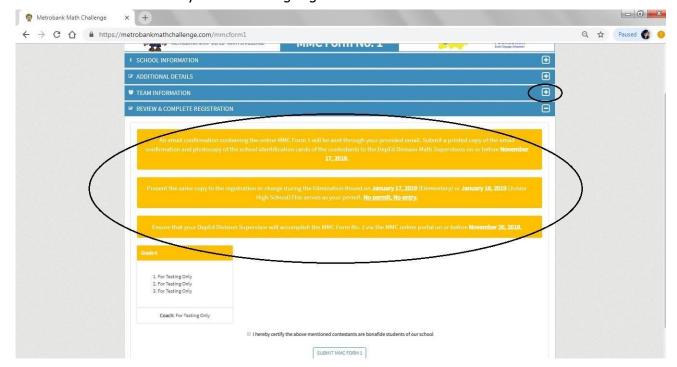
6. In Additional Details, please fill up all required mark with * and applicable details. Then select the grade levels that the school will compete/ participate.



7. In Team Information, fill up the complete name of the contestants per grade level. The 'Team Information' changes according to the 'Participating Teams' selected. The Contestants must be actually enrolled in the grade level they are competing. In **NO** instance shall mixed grade level participation in team competition be allowed.



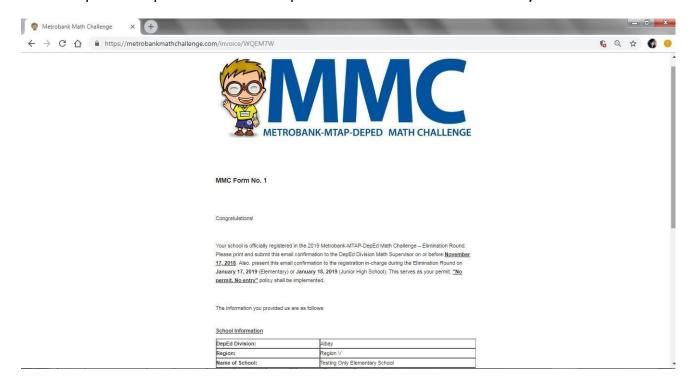
8. Please carefully review all information and read the important notes. If you wish to edit, you may go back to the previous sections by clicking this icon. Once the MMC Form No. 1 is submitted you can no longer go back and edit the form.



9. Once all information are reviewed, tick the box above the submit button to certify that the contestants are bona fide students of your school. Click "Submit MMC Form 1" to complete the online registration.



10. After which, you will be directed to the Online Registration MMC Form No. 1 Summary. An email confirmation will also be sent to the email addressed in the form. Please print and submit the online MMC Form 1 email confirmation with the signature of the Authorized Math Coordinator/ School Representative and School Principal to your respective DepEd Division Math Supervisor on or before **November 17, 2018.**



- 11. The school contestants and their respective coaches must present the printed and signed copy of the online MMC Form 1 email confirmation to the registration in-charge together with their identification cards during the Elimination Round on **January 17**, **2018** (Elementary) or **January 18**, **2018** (Junior High School). This serves as permit in joining the competition. "No Permit, No Entry" policy shall be implemented.
- 12. The Online Registration MMC Form No. 1 will be deactivated and not be accessible after November 17, 2018.

SAMPLE online MMC Form 1 email confirmation

Order Confirmation Email for Metrobank Math Challenge - Form 1

Click this print icon to print the MM Form No. 1 email confirmation





MMC Registration < registration@metrobankmathchallenge.com>

to me

8:38 AM (7 minutes ago)



MMC Form No. 1

Congratulations!

Your school is officially registered in the 2019 Metrobank-MTAP-DepEd Math Challenge – Elimination Round. Please print and submit this email confirmation to the DepEd Division Math Supervisor on or before November 17, 2018. Also, present this email confirmation to the registration in-charge during the Elimination Round on January 17, 2019 (Elementary) or January 18, 2019 (Junior High School). This serves as your permit. "No permit. No entry" policy shall be implemented.

The information you provided us are as follows:

School Information

DepEd Division:	Albay	
Region:	Region V	
Name of School:	Testing Only Elementary School	
School Tel No.:	02123456	
School Fax No.:	N/A	
School Mobile No.:	09561234567	
School Email:	testing@gmail.com Testing Only St., Brgy Testing Only	
School Address:	N/A Testing, Albay	
Contact Person:	Testing Testing Testing	
Position:	N/A	
Tel No. of Contact Person:	N/A	
Mobile No. of Contact Person:	09561234567	
Email of Contact Person:	secretariat.mathchallenge@gmail.com	

Contestants' Information - Grade 6

Name of Contestant # 1:	For Testing Only
Name of Contestant # 2:	For Testing Only
Name of Contestant # 3:	For Testing Only
Name of Coach:	For Testing Only

Prepared by:

Signature with Printed Name of Official School Math Coordinator

Signature with Printed Name of the School Prinicipal